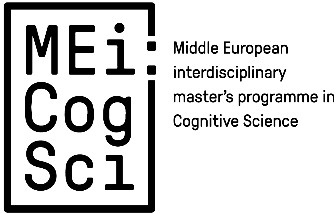
1. MEi:CogSci Learning Contract   
     
   for the Mobility Semester

# Student Information

|  |  |
| --- | --- |
| 1. Student Name |  |
| 1. Home University |  |
| 1. Student ID Number (Home University) |  |
| 1. Degree Programme Code (Home University) | 1. Unless your home university is University of Ljubljana |
| 1. Host University |  |

This learning contract ensures that the ECTS credits the MEi:CogSci-student acquires at the host university will be recognised at the home university. In order to make this contract valid, please follow the procedure below:

*A) Preparation phase*

1. **Planning of studies and courses at the host university:** Student fills out the semester contract in negotiation with local coordinator.
2. **Negotiation of Special Topic of Interest Module(s)/Mobility Project:** The student negotiates the *special topic of interest* (i.e., a cognitive phenomenon) they want to study and how (i.e., a combination of courses, lab work, self-study, literature used) with the supervisor.
3. **Concrete plan of the project:** The student specifies the work-plan for the module (elements of module, milestones, deliverables, dates,…).
4. **Acknowledgement:** The supervisor checks the contract and gives their OK;
   1. The **student** **sends the LC to the local coordinators at the *home* and *host* university** (+ cc to the supervisor)
      1. with the agreement sentence: “I agree to this learning contract”
      2. as a **.pdf only**
      3. adding their name to the title of the document, e.g. **SurnameName\_LC\_Mobility**
      4. with an email head of this format only: LC\_ < student surname, first name> \_ <supervisor surname>
   2. **Supervisor acknowledges that they accept the proposal by replying to the email (*reply to all*)**.
5. **Approval by the home university:** The local coordinator at the home university approves it or requests changes (go back to step 2)

*B) Mobility phase*

1. **In case of changes in project/planned courses:** the student has to inform the coordinators at the host and home universities immediately.
2. After finishing the project, the supervisor grades, signs and stamps the document.
3. Graded, signed and stamped Learning Contract is sent to the coordinator of the host university **within the specified deadline**.

*C) Grading & recognition phase*

1. **Final grading & recognition:** Original signed contract & certificates/transcripts are returned to coordinator at *home* university for grade recognition after the project has been finished.

# Semester Contract

| S-I-CS New Trends in Cognitive Science Module: 10 ECTS | | | | |
| --- | --- | --- | --- | --- |
| Course Title | Course Type | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
|  |  |  |  |  |
| Module Grade | | | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S-I-PJ Special Topic of Interest (Project) Module: \_\_ ECTS | | | | |
| Project Title | Supervisor | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
| Course Title | Course Type | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
| Module Grade | | | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S-I Special Topic of Interest Module: \_\_ ECTS | | | | |
| Course Title | Course Type | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
|  |  |  |  |  |
| Module Grade | | | |  |

| W-D-C Elective Module: \_\_ ECTS | | | | |
| --- | --- | --- | --- | --- |
| Course Title | Course Type | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
|  |  |  |  |  |
| Module Grade | | | |  |

----------------------------------------------------------- ----------------------------------------------------------

Date, Stamp & Signature of Local Coordinator Date, Stamp & Signature of Local Coordinator

at ***Host*** University at ***Home*** University

## Additional ECTS

In case a student wants to acquire more than 30 ECTS during the mobility semester, the modules and courses need to be indicated on this page.

| **Module:** **\_\_\_\_\_**  **ECTS:** **\_\_** | | | | |
| --- | --- | --- | --- | --- |
| Course Title | Course Type | ECTS | Grade (host) | Grade (home) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Module Grade | | | |  |

----------------------------------------------------------- ----------------------------------------------------------

Date, Stamp & Signature of Local Coordinator Date, Stamp & Signature of Local Coordinator

at ***Host*** University at ***Home*** University

# S-I-PJ Special Topic of Interest (Project) Module

**Learning Outcomes\***

**Subject specific**

* Advanced knowledge and understanding of a phenomenon from the perspective of at least two disciplines

**Methodological**

* Ability to approach a phenomenon in an interdisciplinary manner

**Generic/Instrumental**

* Ability to write and follow a project plan

**Systemic**

* Interdisciplinary work/thinking
* Project-oriented work and organisational skill
* Critical evaluation of approaches & methods
* Quick orientation & navigation in mother and/or novel complex field
* Change of viewpoint/perspectives (intellectual mobility)
* Phenomenon-oriented thinking
* Problem-solving abilities

\*as defined in the MEi:CogSci curriculum

## S-I-PJ Special Topic of Interest (Project) Module – Project Specifications

### General Project Information

|  |  |  |
| --- | --- | --- |
| Title of Specialisation Project | Supervisor | ECTS |
|  |  |  |
| Course Title (if applicable) | Course Type | ECTS |
|  |  |  |
|  |  |  |
|  |  |  |
| Teamwork/Co-Student (if applicable) | | |
|  | | |

### Summary of Topic/Phenomenon (3000-4000 characters)

|  |
| --- |
|  |

## Project Plan

**The parties are aware that the project has to be finished by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

Information on deadlines at host and home universities is available on the MEi:CogSci websites.

### Project Steps

| Initial Literature Research (Overview) Total Working Hours (WH)/ECTS: \_\_ / \_\_ | | | | | |
| --- | --- | --- | --- | --- | --- |
| Working- package (WP) | Start – End | WH / ECTS | Activities | Resources required | Mile- stones (M) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| Formulating Research Question and Theses Total WH/ECTS: \_\_ / \_\_ | | | | | |
| --- | --- | --- | --- | --- | --- |
| Working- package (WP) | Start – End | WH / ECTS | Activities | Resources required | Mile- stones (M) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| Focussed Literature Research & Analysis Total WH/ECTS: \_\_ / \_\_  (on Sub-Topics/Concepts) | | | | | |
| --- | --- | --- | --- | --- | --- |
| Working- package (WP) | Start – End | WH / ECTS | Activities | Resources required | Mile- stones (M) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| Synthesis of Findings/Insights Total WH/ECTS: \_\_ / \_\_ | | | | | |
| --- | --- | --- | --- | --- | --- |
| Working- package (WP) | Start – End | WH / ECTS | Activities | Resources required | Mile- stones (M) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

| Project Documentation Total WH/ECTS: \_\_ / \_\_ | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Working- package (WP)** | **Start – End** | **WH / ECTS** | **Activities** | **Resources required** | **Mile- stones (M)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

### Project Milestones

| Mile- stone | Result/”Product” and/or Deliverables |
| --- | --- |
|  |  |
|  |  |
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|  |  |
|  |  |

## Short Project Report (~1 page, 3000-5000 characters)

|  |
| --- |
|  |

**Final Grade for the Project**

**\_\_\_\_\_** / **\_\_\_\_\_   
*Host* G**rade / ***Home*** Grade -------------------------------------------------------------------------

(see grade conversion matrix on last page) Date, Stamp & Signature of Supervisor (Host University)

Grade Conversion Matrix

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BRAT** | | **BUD** | | **LJUB** | | **VIE** | | **ZAG** | |
| **A** | výborne  (excellent) | **5** | jeles  (excellent) | **10** | odlično  (excellent) | **1** | sehr gut  (excellent) | **5** | odličan  (excellent) |
| **B** | vel'mi dobre  (very good) | **4** | jó  (good) | **9** | prav dobro (very good) | **2** | gut  (good) | **4** | vrlo dobar (very good) |
| **C** | dobre (good) | **4** | jó  (good) | **8** | prav dobro (very good) | **2** | gut  (good) | **4** | vrlo dobar  (very good) |
| **D** | uspokojivo  (satisfactory) | **3** | Közepes (fair) | **7** | dobro (good) | **3** | befriedigend  (satisfactory) | **3** | dobar (good) |
| **E** | dostatočne  (sufficient) | **2** | Elégséges (satisfactory) | **6** | Zadostno (sufficient) | **4** | genügend  (sufficient) | **2** | dovoljan  (satisfactory) |
| **F** | nedostatočne  (insufficient) | **1** | Elégtelen (fail) | **5** | nezadostno  (insufficient) | **5** | nicht genügend (insufficient) | **1** | nedovoljan  (insatisfactory) |